# AGREEMENT to FUND third-cycle education

**Agreement between [extern part], the Department of XX at Mid Sweden University and the doctoral student [doktorand] to fund third-cycle education**

# 1. BACKGROUND

Third-cycle education is controlled by national rules and regulations in the Higher Education Act and the Higher Education Ordinance but also through local rules and guidelines at the Faculty of Human Sciences at the Mid Sweden University. These rules, regulations and guidelines control the third-cycle education and other agreements and arrangements cannot cancel out the control these documents hold over the third-cycle education. The Higher Education Ordinance requires that an individual study syllabus must be created for each doctoral student. It must contain the commitments of the higher education institution and a timetable for the doctoral student's education. The plan must be adopted following consultation with the doctoral student and the doctoral student’s supervisor. For each subject in which third-cycle education is organised, there must be a general syllabus. A general syllabus shall specify: the main content of the education, requirements for special qualifications and other regulations required. The Higher Education Ordinance requires that there is funding for the entire period of third-cycle studies and the doctoral student’s working conditions are also controlled by the Higher Education Ordinance as well as by the decisions made locally at the faculty and the University. In such cases when the doctoral student is not employed at any of the faculty’s departments, an agreement to fund the third-cycle studies as well as to regulate the working conditions for the doctoral student in question is necessary. The parties involved in the agreement are required to be aware of the, for the third-cycle education applicable, national, and local rules. Within the frame of the earlier mentioned background the following conditions have been drawn up between the [extern part], the department of XX at the Mid Sweden University and the doctoral student [doktorand].

# 2. coverage

This agreement between [doktorand], from now on referred to as the Doctoral Student, [extern part], and the department of XX at the Mid Sweden University, from now on referred to as The Department, is an agreement to fund third-cycle studies. The agreement is valid provided that the Doctoral Student is admitted to third-cycle studies at the subject xxx at the Faculty of Human Sciences at the Mid Sweden University.

# 3. WORKING CONDITIONS

[extern part] is required to see to that the Doctoral Student is allowed to dedicate at least 50 % of his fulltime appointment to his or her third-cycle studies. The Doctoral Student should spend no more than 50 % of his/her fulltime appointment time on [extern part]. A smaller part of teaching could be included.

# 4. EMPLOYMENT

The Doctoral Student is employed at [extern part] during the entire third-cycle study period. [extern part] has the usual employer liability for the Doctoral Student excluding supervisor liability in regard to the doctoral study activities. Mid Sweden University does not undertake any employer responsibility through this agreement.

## 5. The AGREEMENT’S LEGITIMACY

The agreement will come into force starting on the day the Doctoral Student has been admitted to a third-cycle education until the day the Doctoral Student has completed all of for the necessary requirements within the third-cycle education, however no longer than up until [date/month/year]. The agreement is binding on condition that the Doctoral Student is enrolled in a third-cycle education at the Mid Sweden University. If the doctoral student severely neglects his or her commitments according to the individual study plan (The Higher Education ordinance chapter 6 30§) the University can decide to withdraw the doctoral student’s right to supervision and other resources. [extern part] and Mid Sweden University is entitled to terminate the agreement. The Doctoral Student may apply for a leave from third-cycle studies which the Mid Sweden University may approve.

## 6. THE DEPARTMENT’S COMMITMENT

The department undertakes

* To cover the costs of the main supervisor and potentially any assistant supervisor from Mid Sweden University
* To cover the cost of a joint office with infrastructure and necessary laboratory facilities at Mid Sweden University
* To supply infrastructure, equipment, and an office space necessary for the completion of the graduate studies
* Costs associated with dissertation, such as printing of dissertation, are covered by Mid Sweden University.

The individual study plan should control the institution’s obligations in more detail.

# 7. [extern part]’s COMMITMENT

[extern part] undertakes to

* Provide a mentor at the company and/or an assistant supervisor
* Give the doctoral student access to such resources within [extern part] that are required for the completion of the third-cycle education in accordance with the general syllabus.
* Guarantee that the doctoral student is relieved of ordinary work tasks to the extent necessary according to rules and guidelines in order to be able to complete the individual study plan and the third-cycle studies in accordance with the general syllabus.

[extern part] also undertakes to provide;

* The doctoral student’s wage.
* Assistant supervisor and/or mentor expenses
* Expenses for experiments and test/analysis, which after the consent of [extern part] is decided in the advisor group.
* Expenses concerning the doctoral student’s study activities in reference to travel, conferences, seminars, external courses in accordance with the general syllabus as well as other activities which at the consent of [extern part] is to be decided in the advisor group.

## 8. THE doctoral STUDENT’S COMMITMENT

The individual study plan controls the doctoral student’s obligations, for example in a detailed plan for the thesis work.

# 9. Publications

The doctoral student has the right to publish the results of the study in accordance with customary academic practice. The research results may be freely used in teaching and in the parties’ research and development work.

# 10. Results

The doctoral student is employed by [extern part] and thereby the rules of ownership and publication applied by the company apply. The company has ownership of any reports produced by the doctoral student in agreement with the company.

# 11. dispute BETWEEN mid sweden UNIVERSITY AND [extern part]

Disputes arising from the agreement between the parties shall primarily be settled by negotiation between the parties.

This agreement has been drawn up in three copies. After approval each party will receive a copy.

(Place and date)

XX 202x-xx-xx

[extern part] Mid Sweden University [doktorand]

..……………………… ………………………. ………………………..

[namnförtydligande] [prefekt] [namnförtydligande]

[titel] Head of the Department Graduate student

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