# AGREEMENT to FUND GRADUATE STUDIES

**Agreement between [extern part], the Department of XX at Mid Sweden University and the graduate student [doktorand] to fund graduate studies**

# 1. BACKGROUND

The graduate study program is controlled by national rules and regulations in the Higher Education Act and the Higher Education Ordinance but also through local rules and guidelines at the Faculty of Science, Technology and Media at the Mid Sweden University. These rules, regulations and guidelines control the graduate study program and other agreements and arrangements cannot cancel out the control these documents hold over the graduate studies. The Higher Education Ordinance requires that there is funding for the entire period of graduate studies and the graduate student’s working conditions are also controlled by the Higher Education Ordinance as well as by the decisions made locally at the faculty. In such cases when the graduate student is not employed at any of the faculty’s departments, an agreement to fund the graduate studies as well as to regulate the working conditions for the graduate student in question is necessary. The parties involved in the agreement are required to be aware of the, for the graduate study program applicable, national and local rules. Within the frame of the above mentioned background the following conditions have been drawn up between the [extern part], the department of XX at the Mid Sweden University and the graduate [doktorand].

# 2. coverage

This agreement between [doktorand], from now on referred to as the Graduate Student, [extern part], and the department of XX at the Mid Sweden University, from now on referred to as The Department, is an agreement to fund graduate studies. The agreement is valid provided that the Graduate Student is admitted to a graduate study program at the Faculty of Science, Technology and Media at the Mid Sweden University.

# 3. WORKING CONDITIONS

[extern part] is required to see to that the Graduate Student is allowed to dedicate at least XX% of his fulltime appointment to his graduate studies. Up to XX% of this study time should be in attendance at Mid Sweden University. The Graduate Student should spend no more than XX% of his/her fulltime appointment time on [arbete hos] [extern part]. [extern part] will provide a copy of the Graduate Student’s annual individual workplan to Mid Sweden University each year. A smaller part of teaching could be included, especially towards the end of the graduate study program. The individual study program should regulate the working conditions in more detail.

# 4. EMPLOYMENT

The Graduate Student is employed at [extern part] during the entire graduate study period. [extern part] has the usual employer liability for the Graduate Student excluding supervisor liability in regards to the graduate study activities.

## 5. The AGREEMENT’S LEGITIMACY

The agreement will come into force starting on the day the Graduate Student has been admitted to a graduate study program until the day the Graduate Student has completed all of for the PhD necessary requirements, however no longer than up until [datum]. The agreement is binding on condition that the graduate student is enrolled in a graduate study program at the Mid Sweden University. If the graduate student severely neglects his or her commitments according to the individual study program (The Higher Education ordinance chapter 5 37§) [extern part] or Mid Sweden University is entitled to terminate the agreement. The Graduate Student may apply for a leave from graduate studies which the Mid Sweden University may approve.

## 6. THE DEPARTMENT’S COMMITMENT

The department undertakes

* To supply infrastructure, equipment and an office space necessary for the completion of the graduate studies

The individual study plan should control the institution’s obligations in more detail.

# 7. [extern part]’s COMMITMENT

[extern part] undertakes to

* Provide a mentor and/or an associate advisor
* Give the graduate student access to such resources within [extern part] that are required for the completion of the graduate studies.
* Guarantee that the graduate student is relieved of ordinary work tasks to the extent necessary according to rules and guidelines in order to be able to complete the individual study plan and the graduate study program.

[extern part] also undertakes to provide;

* The graduate student’s wage
* Assistant advisor and/or mentor expenses
* Expenses for experiments and test/analysis, which after the consent of [extern part] is decided in the advisor group.
* Expenses concerning the Graduate student’s activities in reference to travel, conferences, seminars, external courses, which at the consent of [extern part] is to be decided in the advisor group
* Responsibility for expenses for the principle advisor and, if any, the associate advisor from Mid Sweden University.
* Responsibility for the expenses of a shared office with infrastructure as well as necessary lab rooms.

## 8. THE graduate STUDENT’S COMMITMENT

The individual study plan controls the graduate student’s obligations, for example in a detailed plan for the thesis work.

# 9. dispute BETWEEN mid sweden UNIVERSITY AND [extern part]

In the event that the sum of dispute amounts to no more than 5 MSEK, the dispute between the parties on account of the agreement should be settled through arbitration according to the Stockholm Chamber of Commerce Arbitration Institute’s rules of simplified arbitration. If the amount of dispute is more than 5 MSEK, the dispute between the parties on account of the agreement should be settled according to Swedish law on arbitration. The arbitration is to take place in Härnösand, Sweden. The parties are entitled to turn to a general court to receive payment for non-contentious and forfeited claim.

This agreement has been drawn up in three copies. After approval each party will receive a copy.

Sundsvall 202X -\_\_\_\_ - \_\_\_\_

[extern part] Mid Sweden University [doktorand]

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[namnförtydligande] [prefekt] [namnförtydligande]

[titel] Head of the Department Graduate student

 of XX