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Grant Agreement for Erasmus+ 2021-2024

Avtalet avser studenter som inom ramen för sin utbildning vid Mittuniversitetet skall genomföra studier och/eller praktik utomlands via Erasmus+. Skicka in blanketten före avresa till Internationella koordinatören vid International Relations Office, campus Sundsvall/Östersund. För information om belopp och rutiner kring utbetalningarna kontakta maria.fredlund@miun.se. För att fylla i denna blankett behövs exakta datum för mobilitetsperioden (inklusive eventuella introduktionsdagar) som fylls i under Article 2.

Sending institution: Mittuniversitetet, SMIDSWED01, Holmgatan 10, 85170 Sundsvall.

Called hereafter "the institution", represented for the purposes of signature of this agreement by international coordinator at the department, of the one part, and the student/participant of the other part.

To be filled in by the student participant. Signature required on page 5.

..... First name Surname Personal number
..... E-mail address Phone number	
..... Programme/Subject area at Mid Sweden University	 ISCED Code
..... Study Cycle Number of completed higher education study years	
..... Bank name, account number & clearing number		
..... Earlier granted Erasmus scholarship No <input type="checkbox"/> Yes, for studies <input type="checkbox"/> Yes, for traineeship <input type="checkbox"/>		

Called hereafter "the participant", on the other part,

Have agreed to the Special Conditions and Annexes below which form an integral part of this agreement ("the agreement"):

- Annex I Learning Agreement for Erasmus+ Mobility for studies/Learning Agreement for Erasmus+ mobility for traineeships
Annex II General Conditions
Annex III Erasmus Student Charter

The terms set out in the Special Conditions shall take precedence over those set out in the annexes.

The participant receives:

- a financial support from Erasmus+ EU funds a zero-grant a financial support from Erasmus+ EU funds combined with zero-grant

Total amount includes:

- Individual support for long-term physical mobility
 Individual support for short-term physical mobility
 Top-up support for students with fewer opportunities on long-term mobilities, 250 EUR
 Top-up support for students with fewer opportunities on short-term mobilities, 100 EUR or 150 EUR

- Top-up for traineeship activity, 150 EUR
- Green travel individual support top-up (single contribution), 50 EUR
- Travel support (standard travel or green travel)
- Additional travel days (additional individual support days)
- Expensive travel support (based on real costs)
- Inclusion support (based on real costs)

SPECIAL CONDITIONS

ARTICLE 1 – SUBJECT MATTER OF THE AGREEMENT

- 1.1 The organisation shall provide support to the participant for undertaking a mobility activity for studies/traineeships or combination, under the Erasmus+ Programme.
- 1.2 The participant accepts the support specified in article 3 and undertakes to carry out the mobility activity for studies/traineeships or combination as described in Annex I.
- 1.3 Amendments to the agreement shall be requested and agreed by both parties through a formal notification by letter or by electronic message.

ARTICLE 2 – ENTRY INTO FORCE AND DURATION OF MOBILITY

- 2.1 The agreement shall enter into force on the date when the last of the two parties signs.
- 2.2 The physical mobility period shall start on.....at the earliest and end on.....at the latest. The start date of the mobility period shall be the first day that the participant needs to be physically present at the receiving organisation and the end date shall be the last day the participant needs to be physically present at the receiving organisation. (Organisation to select for participants attending a language course provided by another organisation than the receiving organisation as a relevant part of the mobility period abroad: The start date of the mobility period shall be the first day of language course attendance outside the receiving organisation).
If applicable,.....travel days shall be added to the duration of the mobility period and included in the calculation of the individual support.
- 2.3 The participant shall receive a financial support from Erasmus+ EU funds: For long-term mobility.....months and.....days. For short-term mobility/BIP.....days.
- 2.4 For long-term mobility, the total duration of the physical mobility period shall not exceed 12 months, including any zero grant period. For short-term mobility, the total duration of the physical mobility period shall not exceed 30 days.
- 2.5 The participant may submit a request concerning the extension of the mobility period within the limit set out in article 2.4. If the organisation agrees to extend the duration of the mobility period, the agreement shall be amended accordingly.
- 2.6 The Transcript of Records, Traineeship Certificate, or statement attached to these documents shall provide the confirmed start and end dates of duration of the mobility period.

ARTICLE 3 – FINANCIAL SUPPORT

- 3.1 The financial support is calculated following the funding rules indicated in the Erasmus+ Programme Guide.
- 3.2 The participant shall receive financial support from Erasmus+ EU funds fordays of physical mobility. The number of days shall be equal to the duration of the physical mobility period plus travel days including green travel if applicable; if the participant is not going to receive financial support for a part or the entire mobility period, this number of days should be adjusted accordingly.
- 3.3 **The total financial support for the mobility period is EUR..... corresponding to EUR for long-term mobility,per month and EUR.....per extra days.** For short-term mobility, **EUR 70 per day** up to the 14th day of physical activity and EUR 50 per day from the 15th day if applicable: and includes applicable top-ups. If applicable: EUR for travel. For zero-grant participants, the contribution for travel should be 0, if applicable: and includes EUR forfunded travel days].
- 3.4 The reimbursement of costs incurred in connection with inclusion needs [If the participant is entitled to a travel grant: or expensive travel costs], when applicable, shall be based on the supporting documents provided by the participant.
- 3.7 The financial support may not be used to cover similar costs already funded by EU funds.
- 3.8 Notwithstanding article 3.7, the grant is compatible with any other source of funding including revenue that the participant could receive working beyond its studies/traineeship as long as they carry out the activities foreseen in Annex I.

ARTICLE 4 – PAYMENT ARRANGEMENTS

- 4.1 Within 30 calendar days following the signature of the agreement by both parties or upon receipt of confirmation of arrival, and no later than the start date of the mobility period, a pre-financing shall be made to the participant representing [organisation to choose between 70% and 100%] of the amount specified in Article 3. In case the participant did not provide the supporting documents in time, according to the sending organisation's timeline, a later payment of the pre-financing can be exceptionally accepted, based on justified reasons. A pre-financing payment shall be made to the participant no later than (whichever comes first):
[NA may add: per semester].
- 4.2 If the payment under article 4.1 is lower than 100% of the financial support, the submission of the participant final report via the online EU Survey tool shall be considered as the participant's request for payment of the balance of the financial support. The organisation shall have 45 calendar days to make the balance payment or to issue a recovery order in case a reimbursement is due.

ARTICLE 5 – INSURANCE

- 5.1 The organisation shall make sure that the participant has adequate insurance coverage either by providing itself the insurance, or by making an agreement with the receiving organisation for the latter to provide the insurance, or by providing the participant with the relevant information and support to take an insurance on their own. [In case the receiving organisation is identified as the responsible party in art 5.3, a specific document shall be attached to this grant agreement defining the conditions of the insurance provision and including the consent of the receiving organisation.]
- 5.2 Insurance coverage shall include at minimum a health insurance, [mandatory for traineeships and optional for studies:] a liability insurance and an accident insurance. Explanation: In the case of intra-EU mobility, the participant's national health insurance will include a basic coverage during their stay in another EU country through the European Health Insurance Card. However, this coverage may not be sufficient for all situations, for example in case of repatriation or special medical intervention or in case of international mobility. In that case, a complementary private health insurance may be needed. Liability and accident insurances cover damages caused by the participant or to the participant during their stay abroad. Varying regulation of these insurances is in place in different countries and participants run the risk of not being covered by standard schemes, for example if they are not considered to be employees or formally enrolled at the their receiving organisation. In addition to the above, insurance against loss or theft of documents, travel tickets and luggage is recommended. The National Agency may amend Article 5.2 if there is a justification to adapt the default requirements to the national context.

Outgoing Erasmus+ students and trainees from Mid Sweden University are covered by [Kammarkollegiet insurance, Student UT](#).

- 5.3 The responsible party for taking the insurance coverage is: the participant. Outgoing Erasmus+ students and trainees from Mid Sweden University are covered by [Kammarkollegiet insurance, Student UT](#). It is the participants' responsibility to determine if additional insurance is needed.

ARTICLE 6 – ONLINE LANGUAGE SUPPORT

Only applicable for mobilities for which the main language of instruction or work is available in the Online Linguistic Support (OLS) tool), with the exception of native speakers.

- 6.1. The participant must carry out the OLS language assessment in the language of mobility (if available) before the mobility period. The completion of the online assessment before departure is a pre-requisite for the mobility, except in duly justified cases.
- 6.2 **Optional**-only if not included in the Learning Agreement- The level of language competence in language..... that the student already has or agrees to acquire by the start of the mobility period is: A1 A2 B1 B2 C1 C2
- 6.3 Only applicable if participants plan to follow an OLS language course: The participant will follow the OLS language course of their choice, starting as soon as they receive access and making the most out of the service. The participant will immediately inform the organisation if he/she is unable to carry out the course, before accessing it.

ARTICLE 7 – FINAL PARTICIPANT REPORT (EU SURVEY)

- 7.1. The participant shall complete and submit the participant report (via the online EU Survey tool) after the mobility abroad within 30 calendar days upon receipt of the invitation to complete it. Participants who fail to complete and submit the online final report may be required by their organisation to partially or fully reimburse the financial support received.
- 7.2. A complementary online survey may be sent to the participant allowing for full reporting on recognition issues.

ARTICLE 8 – DATA PROTECTION

- 8.1. The sending organisation shall provide the participants with the relevant privacy statement for the processing of their personal data before these are encoded in the electronic systems for managing the Erasmus+ mobilities. https://ec.europa.eu/programmes/erasmus-plus/specific-privacy-statement_en
Information about how MIUN handles personal data: <https://www.miun.se/en/contact/personaldata/>

ARTICLE 9 – LAW APPLICABLE AND COMPETENT COURT

- 9.1. The Agreement is governed by Swedish law.
- 9.2. The competent court determined in accordance with the applicable national law shall have sole jurisdiction to hear any dispute between the organisation and the participant concerning the interpretation, application or validity of this Agreement, if such dispute cannot be settled amicably.

ARTICLE 10 – GREEN TRAVEL

Only applicable if the participant travels by sustainable means, Green Travel, according to Erasmus+ Programme Guide 2021.

- 10.1. By signing this Grant Agreement the participant declares that the Green Travel is eligible in accordance with the criteria set out in Erasmus+ Programme Guide 2021 – “travel that uses low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling.” For a Green Travel to be valid, at least half the travel has to be sustainable.



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SIGNATURES

To be signed by student participant and International coordinator/contact person at sending department before submitting to International Relations Office at MIUN.

I have read through the terms and conditions and undertake to follow the above mentioned rules to be awarded an Erasmus+ grant. I accept that payments will be made to the above mentioned account. I consent to Miun handling my personal information for the purpose of processing the Erasmus+ Grant. Mid Sweden University handles personal information according to GDPR: www.miun.se/kontakt/personuppgifter/

Signature of the student participant

.....
Date

.....
Place

To be filled in by the departmental coordinator at MIUN

.....
Name of Host University or Host Organization

.....
Mobility start and end date (as specified in Article 2)

.....
Erasmus Code of Host University (if applicable)

.....
Exchange in first/second/third cycle

.....
Signature of the departmental coordinator at MIUN

.....
Clarification of signature

To be filled in by MIUN International Relations Office (IRO)

Field 1 5711	Field 2 9393	Field 3 140	Field 4
Date:	Amount:EURSEK	Attest:	Utbetalningsorder:
Date:	Amount:EURSEK	Attest:	Utbetalningsorder:
Field 1 5711	Field 2 9393	Field 3 140	Field 4
Date:	Amount:EURSEK	Attest:	Utbetalningsorder:

Annex I

Key Action 1 – HIGHER EDUCATION EDUCATION

Participant to provide:

Learning Agreement for Erasmus+ mobility for studies **OR**
Learning Agreement for Erasmus+ mobility for studies and for traineeships **OR**
Learning Agreement for Erasmus+ mobility for traineeships

Annex II

GENERAL CONDITIONS

Article 1: Liability

Each party of this agreement shall exonerate the other from any civil liability for damages suffered by them or their staff as a result of performance of this agreement, provided such damages are not the result of serious and deliberate misconduct on the part of the other party or his staff.

The National Agency of Sweden, the European Commission or their staff shall not be held liable in the event of a claim under the agreement relating to any damage caused during the execution of the mobility period. Consequently, the National Agency of Sweden or the European Commission shall not entertain any request for indemnity of reimbursement accompanying such claim.

Article 2: Termination of the agreement

In the event of failure by the participant to perform any of the obligations arising from the agreement, and regardless of the consequences provided for under the applicable law, the organisation is legally entitled to terminate or cancel the agreement without any further legal formality where no action is taken by the participant within one month of receiving notification by registered letter.

If the participant terminates the agreement before its agreement ends or if they fail to follow the agreement in accordance with the rules, they shall have to refund the amount of the grant already paid, except if agreed differently with the sending organisation.

In case of termination by the participant due to "force majeure", i.e. an unforeseeable exceptional situation or event beyond the participant's control and not attributable to error or negligence on their part, the participant shall be entitled to receive at least the amount of the grant corresponding to the actual duration of the mobility period. Any remaining funds shall have to be refunded, except if agreed differently with the sending organisation.

Article 3: Data Protection

All personal data contained in the agreement shall be processed in accordance with Regulation (EC) No 2018/1725 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Such data shall be processed solely in connection with the implementation and follow-up of the agreement by the sending organisation, the National Agency and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation¹ (Court of Auditors or European Antifraud Office (OLAF)).

The participant may, on written request, gain access to their personal data and correct any information that is inaccurate or incomplete. They should address any questions regarding the processing of their personal data to the sending organisation and/or the National Agency. The participant may lodge a complaint against the processing of their personal data to the European Data Protection Supervisor with regard to the use of the data by the European Commission.

Article 4: Checks and Audits

The parties of the agreement undertake to provide any detailed information requested by the European Commission, the National Agency of Sweden or by any other outside body authorised by the European Commission or the National Agency of Sweden to check that the mobility period and the provisions of the agreement are being properly implemented.

¹ Additional information on the purpose of processing your personal data, what data we collect, who has access to it and how it is protected, can be found at:

https://ec.europa.eu/programmes/erasmus-plus/specific-privacy-statement_en